



Florida Baptist Children's Homes | One More Child is an equal opportunity employer

## JOB DESCRIPTION: PEER MENTOR

<b>Department:</b>	Programs
<b>Reports To:</b>	Team Coordinator
<b>Recruited By:</b>	National Director of Anti-Trafficking Mobile Teams
<b>Approved By:</b>	Executive Director of Anti-Trafficking
<b>Organizational Unit:</b>	Anti-Trafficking
<b>Status:</b>	Full-Time
<b>Classification:</b>	Exempt

### JOB SUMMARY

As part of the Anti-Trafficking-Mobile Teams consisting of a Clinician, the Peer Mentor will provide care for commercially sexually exploited (CSE) and trafficked children and young adults (up to age 28). The purpose of the Peer Mentor is to serve as the first responder to provide immediate crisis intervention and mobile direct services support once a survivor/victim is recovered. Because of the shared lived experiences of the Peer Mentor and the Victim, this first responder intervention is designed to increase the opportunity of establishing a bond with a safe, caring person who understands what the experiences of the victim/survivor. The Peer Mentor position is designed to provide mobile direct services support to the victim/survivor as needed.

### ESSENTIAL DUTIES AND FUNCTIONS

- 10% Provide on-call schedule needs 24/7 days a week to provide first responder immediate crisis intervention and assistance based on need.
- 10% Works in partnership with the Clinician to provide mobile direct services based on the needs identified in the victim's individual needs assessment.
- 5% Work collaboratively with Clinician and Anti Trafficking Director to ensure that the needs of the victim are met.
- 10% Provides ongoing mobile care management services to victims and their families (if appropriate) wherever the victim is housed.
- 10% Verifies victim's eligibility for services/benefits based on individual situations.
- 10% Accompanies victims to court hearings as needed.
- 10% Assist with referrals and accompanies to appointments as needed.
- 10% Provides the day-to-day care management services and works with the clinical staff to support ongoing needs.
- 10% Provides and ensures support for immediate health and safety such as crisis intervention; accompaniment to hospitals for medical examinations; emergency food, clothing, transportation to appointments as needed.
- 10% Assist with special services to assist victims with managing practical problems created by their victimization such as acting on behalf of the victim with other service providers, creditors, or employers; assisting the victim to recover property that is retained as evidence, assisting in filing for compensation benefits, and helping to apply for public assistance.
- 5% Complete documentation as required by funding entities, courts, referral sources.
- Total 100%

### MINIMUM QUALIFICATIONS

- Survivor of childhood sexual abuse/exploitation/sex trafficking with 3-5 years of recovery.
- Graduate of high school or obtained GED.
- Commitment to the experiences of vulnerable individuals and families
- Team Player
- Flexible; availability to work flexible hours and days and ability to be on call 24 hours/7 days a week as requested.

### KNOWLEDGE, SKILLS, ABILITIES AND OTHER CHARACTERISTICS

- Comprehensive understanding and experience in providing direct care and coordinated services to trauma victims specific to CSEC and CSE young adults.
  - Commitment to vulnerable individuals and families who have experienced trauma.
  - Demonstrate a solid understanding of child welfare issues to include trauma-informed care best practices and its implementation as well as cultural competency.
  - Comprehensive understanding and experience in providing direct care and coordinated services to trauma victims.
  - Ability to build effective professional working relationships internally and externally.
  - Effective communication skills, both oral and written.
  - Presents him or herself outside the agency in a manner in keeping with the firm's core values and guiding principles.
  - Ability to maintain confidentiality with victim and agency information.
  - Computer and systems skills including experience with Microsoft Word.
  - Ability to build effective professional working relationships internally and externally.
  - Effective communication skills, both oral and written; attention to detail, and ability to multi-task and stay organized under tight deadlines.
- Ability to protect the confidentiality of sensitive information.
- Ability to understand and follow oral and written instructions, meets deadlines, and work independently.
  - Skills in effectively organizing work, files, records, etc., to maintain efficient workflow.
  - Ability to work effectively in a team, sharing tasks as necessary, both as a team leader and as a team member.
  - Availability to work flexible hours and days based on needs of the victims/survivors, ability to provide on-call services with team members for 24/7 and 365 days a year and provide crisis intervention and ongoing support of individuals identified in the region.
  - Team Player: ability to work effectively in a team, sharing tasks as necessary, both as a team leader and as a team member.
  - Computer and systems skills including experience with Microsoft Word.
  - Ability to solve complex, practical problems and effectively deal with complex variables in situations where limited standardization exists.

**SPIRITUAL QUALIFICATIONS**

- It is the mission of One More Child to provide Christ centered services to vulnerable children and struggling families. As stated in the Second Amended and Restated Articles of Incorporation, One More Child provides these services in a Christian context consistent with The Baptist Faith and Message (2000). Employees of One More Child commit to live in a manner that is not contrary to this foundational statement of faith.
- Have had a personal conversion experience with Jesus Christ and been scripturally baptized.
- Possess a sense of commitment to ministry through vocation.
- Hold a sincere desire to seek God and His kingdom.
- Demonstrate personal and devotional habits and practices such as Bible study, prayer, and daily meditation.
- Be a member of a New Testament, evangelical Church in the local community and attend regularly.
- Engage in witness activities as a normal part of life.

**PHYSICAL DEMANDS**

**These physical requirements are not exhaustive and FBCH may add additional job-related physical demands to these if the need arises. Corrective devices may be used to meet these physical requirements.**

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle, or feel. The employee is occasionally required to walk and reach with hands and arms. Specific vision abilities required by this job include close vision.

This job requires the ability to work in stressful conditions from time to time and remain focused for extended periods of time. The ability to lift up to 30 pounds (boxes, documents, and/or equipment).

**WORK ENVIRONMENT**

**The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

Job functions are performed in both normal office environments and in the community. Employee is not exposed to adverse environmental conditions.

*I understand this job description is not intended to be an "all-inclusive" list of the requirements of this position, but to describe the general nature of the job and a reasonable representation of its activities. I also understand that additional related responsibilities may be identified by the company and listed as such in my performance appraisal.*

Print Name: \_\_\_\_\_ Signed: \_\_\_\_\_ Dated: \_\_\_\_\_