



JOB DESCRIPTION: STUDENT HEALTH OUTREACH PROGRAM SUPERVISOR

Department: Family Support
Reports To: Executive Director of Family Support
Recruited By: Executive Director of Family Support
Approved By: Executive Director of Family Support
Organizational Unit: Headquarters
Status: Full Time
Classification: Exempt

JOB SUMMARY

The primary responsibility of this position is to provide oversight, coordinate, and implement the Student Health Outreach Program in Hillsborough and Polk counties. This position will also provide direct supervision of the Student Health Outreach program team as a whole under the supervision and guidance of the Executive Director of Family Support.

ESSENTIAL DUTIES AND FUNCTIONS

- Maintain a caseload of 1-2 program sites as assigned by the Executive Director of Family Support, but not to exceed 3 unless approved by the Executive Director.
- Provides oversight and ensure the effective implementation of the daily programming for the Student Health Outreach program.
- Facilitate evidence-based interventions, to include but not limited to: Real Essentials Starting Point and Real Essentials Advance
- Assist the Executive Director of Family Support with ensuring program compliance and required reporting with all contracts and funders.
- Provide direct supervision of the Student Health Outreach program facilitators.
- Assist with recording and compiling statistical data and submitting reports at month's end as required by the agency or its funders.
- Provide direct services to program participants which includes but not limited to program orientation, pre/post assessments, support services, discharge planning, etc.
- Participate in continuing education opportunities including agency in-service training, professional seminars, workshops, conferences, etc.
- Other duties as assigned.

REQUIRED QUALIFICATIONS

- Bachelor's Degree in Social Work, Psychology, Public Health or related field from an accredited institution of higher learning
- 2-3 years of experience working with the at-risk youth or youth in an educational setting.
- Valid driver's license and reliable transportation.



KNOWLEDGE, SKILLS, ABILITIES AND OTHER CHARACTERISTICS

- Demonstrate an understanding of adolescent youth issues to include trauma-informed care best practices, setting boundaries, and a strength-based perspective.
- Relate positively to youth and caregivers needing support services and establish effective relationships in varying settings and often during challenging life circumstances.
- Ability to maintain confidentiality with client and agency information.
- Ability to complete required database documentation thoroughly and in a timely manner.
- Ability to work independently and collaboratively with other team members.
- Demonstrate excellent verbal and written communication skills.
- Ability to solve complex, practical problems and effectively deal with complex variables in situations where limited standardization exists.
- Availability to work flexible hours based on needs of the position.

SPIRITUAL QUALIFICATIONS

- It is the mission of One More Child to provide Christ centered services to vulnerable children and struggling families. As stated in the Second Amended and Restated Articles of Incorporation, One More Child provides these services in a Christian context consistent with The Baptist Faith and Message (2000). Employees of One More Child commit to live in a manner that is not contrary to this foundational statement of faith.
- Have had a personal conversion experience with Jesus Christ and been scripturally baptized.
- Possess a sense of commitment to ministry through vocation.
- Hold a sincere desire to seek God and His kingdom.
- Demonstrate personal and devotional habits and practices such as Bible study, prayer, and daily meditation.
- Be a member of a New Testament, evangelical Church in the local community and attend regularly.
- Engage in witness activities as a normal part of life.

PHYSICAL DEMANDS

These physical requirements are not exhaustive and FBCH may add additional job-related physical demands to these if the need arises. Corrective devices may be used to meet these physical requirements.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to use hands to finger, handle, or feel. The employee is occasionally required to walk and reach with hands and arms. Specific vision abilities required by this job include close vision.

This job requires the ability to work in stressful conditions from time to time and remain focused for extended periods of time. Ability to lift up to 30 pounds (boxes, documents, and equipment).



WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Job activities are performed in the community and in a typical office environment. This position requires flexibility in scheduling and travel throughout the county.

I understand this job description is not intended to be an "all-inclusive" list of the requirements of this position, but to describe the general nature of the job and a reasonable representation of its activities. I also understand that additional related responsibilities may be identified by the company and listed as such in my performance appraisal.

Print Name: _____ Signed: _____ Dated: _____