POLICY TITLE	Mandatory Abuse and Neglect Reporting Policy	**DOCUMENT ID**	PROG DEV-0203.03
OWNER	Senior Vice President of Intervention Programs	**CREATION**	02.2021
STANDARDS AND REGULATIONS	**COA:** TS 2.01 **Admin Code:** **Statute:**	**RENEWAL DATE**	02.2028
RELATED OMC POLICIES / PROCEDURES	Mandatory Abuse and Neglect Reporting Procedure; Child Protection Policy/Procedure; Client Incident Reporting Policy/Procedure	**LATEST VERSION APPROVAL**	04.2026 – Chief Operating Officer
APPLICABLE TO	1 - All Staff 8 - Volunteers	**EXPERT REVIEW**	02.16.2021-Nina Gupta

PURPOSE

This policy ensures that One More Child's Board of Directors, staff, and volunteers comply with all legal requirements regarding the mandatory reporting of instances and/or suspicions of abuse and neglect.

FORMS AND REFERENCE DOCUMENTS

Title	Description

POLICY

All One More Child (OMC) Board of Directors, staff, and volunteers are responsible for ensuring the safety of the children receiving our services as well as the children in the community. Each one, regardless of their role or position, is required to report instances and/or suspicions of abuse and neglect in accordance with the appropriate legal guidelines and to follow the Client Incident Reporting Procedure.

Newly-hired staff will receive information on mandatory reporting during their orientation process, and additional training will be provided to all staff on an annual basis.

OMC will appoint an employee as the Child Protection Officer for the organization. That individual will be a member of the Incident Report Review Team and will ensure organizational compliance with reporting guidelines.